



Write Brothers, Inc., 348 East Olive Avenue, Suite H, Burbank, CA USA 91502
Phone 818.843.6557 Fax 818.843.8364 Email sales@screenplay.com
www.screenplay.com

Reseller Agreement

It is necessary for you to print out this entire document. Please read it, sign it, and email, mail, or fax the entire document back to us for reseller status.

Following is the Write Brothers, Inc. ("WBI") Reseller Agreement. Please read it completely then sign, date, and return it with your application. **Please keep a copy for your files.**

PAYMENT TERMS

Pre-paid

All new resellers are required to prepay orders.

Fees Schedule

1. Fee for any returned check is \$30.00.
2. Fee for each Electronic Funds Transfer is \$20.00.

PAYMENT TYPES

1. CREDIT CARD PAYMENTS: A vendor may wish to pay by Visa, MasterCard, Discover, or American Express. Please contact your reseller representative in order to provide your credit card in a secure manner. Please do NOT fax or email credit card information, so that we maintain strict confidentiality for your financial information.
2. PAYPAL: Payments may be sent to **payments@write-bros.com**.
3. CHECK PAYMENTS: Company Check, Cashier's Check, Money Order, drawn on a U.S. Bank in US Currency, and made payable to **Write Brothers, Inc.**
4. BANK TRANSFER: (Wire Transfer) Due in U.S. Funds. \$20 Additional Processing Fee Charged per transfer. Please contact your reseller representative for wire instructions and total amount due including fees.

SHIPPING SERVICES

Write Brothers utilizes Fed Ex and Fed Ex International. We can use your Fed Ex account number and you may save on the shipping charges. Signatures are required for all shipments.

Shipping/Handling Costs

Call or email your WBI representative to verify shipping charges for any particular order to ensure accuracy.

International Shipments

Customs tax and duties assessed by foreign governments are the sole responsibility of the reseller. Write Brothers shipping and handling charges do not include these fees. Signing this document acknowledges that you understand and agree to pay all taxes and duties for shipments outside of the U.S.A.

NOTE: Resellers supplying their shipping account number will not be charged any shipping/handling fees. Resellers placing orders for Will Call pick up will not be charged any shipping/handling fees.

RETURN/EXCHANGE POLICY

The reseller must always obtain a Return Merchandise Authorization (RMA) number before attempting to return/exchange merchandise for pre-approved credit to Write Brothers. The reseller is responsible for all shipping charges associated with returns for pre-approved credit and Write Brothers does not refund shipping charges on returned merchandise. Write Brothers reserves the right to refuse any return which does not meet these criteria. **Ship to:**

Write Brothers Inc.
348 East Olive Avenue, Suite H
Burbank, CA USA 91502
(818) 843-6557 ext. 514

RMA# _____ (required)

Barter Merchandise is exchangeable. No credits are issued for barter merchandise returned unless the vendor issues Barter Advertising credits for the same amount to Write Brothers. A copy of the Barter Advertising Credit must be included in the RMA package for processing.

All clients of resellers calling Write Brothers directly inquiring about refunds or returns will be directed to contact the reseller from which the merchandise was purchased. Write Brothers will not interfere with reseller return policies and procedures.

DAMAGED MERCHANDISE POLICY

In the event of damaged or nonfunctional merchandise, Write Brothers will replace the damaged portion free of charge to the reseller including shipping charges if any, within 30 days. Clients who purchase merchandise through a reseller must claim damages through the same reseller for service and/or replacement. All replacement of damaged or nonfunctional merchandise will be handled through the originating reseller at no charge. Write Brothers will not accept damage claims from resellers' clients directly.

STOCK ROTATION POLICY

Write Brothers notifies its resellers of new or updated versions of products within 30 days of release. If the reseller wishes to exchange (rotate) old version shelf stock or demo items and notifies Write Brothers within 30 calendar days, they may do so at no charge by following the Exchange Policy above.

COMPETITION POLICY

Write Brothers is a developer, manufacturer, and seller of all its products directly. Whenever possible, it is Write Brothers' policy to refer clients to authorized resellers in their area for purchase. Resellers may submit advertising/pricing information to Write Brothers at any time for referral purposes. Write Brothers reserves the right to promote, market, and sell its products as it deems necessary. Written notification of any direct sale promotion will be sent to all resellers in good standing no fewer than 20 days prior to scheduled promotion dates.

COOPERATIVE ADVERTISING

Write Brothers encourages the solicitation of cooperative advertising from its resellers. Any joint advertising venture is negotiable. It is crucial that the reseller contact Write Brothers' Marketing Department **PRIOR** to implementation of any cooperative advertising activity. A contractual agreement must be approved **PRIOR** to implementation and Write Brothers' parameters must be met and verified.

Please contact **our Marketing Department**, at ext. **533** if you are interested in any cooperative advertising.

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

Company Name: _____



Reseller Application Form

If you are interested in becoming a Write Brothers reseller, please fill out this short form.

It is necessary for you to complete and print out this entire document. Please email, mail, or fax the entire document back to us for reseller status.

General Company Information:

Billing Address

Company: _____

Attention: _____

Address: _____

City: _____

State/Province: _____ Postal Code: _____

Country: _____

Phone (required): _____

Email (required): _____

Company Website: _____

Shipping Address (If Different From Above)

Company: _____

Attention: _____

Address: _____

City: _____

State/Province: _____ Postal Code: _____

Country: _____

Phone (required): _____

Your Business Profile:

Organizational Form:

Corporation Partnership Sole Proprietorship LLC

Other: _____

Tax Payer Identification Number: _____

Do you use Purchase Orders? Yes / No **If Yes, they must be written.**

Classify your business as:

Retail Chain Single Retail Store Var / Vad Consultant

Other: _____

Do you have any presence in the state of California: Yes / No

Are you also an Academic Reseller: Yes / No

Key Company Personnel and Email Address

President: _____ **email:** _____

V.P.: _____ **email:** _____

Controller: _____ **email:** _____

Accounts Payable: _____ **email:** _____

Any other important personnel: _____

Authorization:

The statements and information provided in this application and in any attached documents are true and complete to the best of my knowledge. I also understand the following:

- **Information submitted in this guide will be treated discreetly by Write Brothers, Inc.**
- **Inaccurate and/or false information may be grounds for Write Brothers to terminate any future contractual agreements.**
- **Write Brothers, Inc. may contact any person or business outlined in this application for the purpose of verifying the information submitted. By sending this document I do hereby authorize any such person or business referenced herein to release any information via telephone, Fax, or mail to Write Brothers, Inc., which they require to effect such verification.**
- **Applicant's signature attests to financial responsibility, ability, and willingness to pay invoices in accordance with agreed terms.**

Signature: _____ **Date:** _____

Printed Name: _____

Title: _____